

Privacy Policy

Data Protection Act 1998

All data is securely held by CLASS and will be treated confidentially.

Under the terms of the 1998 Data Protection Act you have the right to object to the use of your data for any of the above purposes at any time.

Contact CLASS if you do not consent to your data being used for these purposes.

Contact the Academic Registrar's Department if require further clarification or advice in relation to the Data Protection Act 1998.

Use of Links

We take no responsibility for, and exercise no control over, the organisations, views, or accuracy of the information contained on other servers.

Use of Text & Images

If you would like to publish information that you find on our website, please send your request to dsa@westminster.ac.uk. Where text or images are posted on our site with the permission of the original copyright holder, a copyright statement appears at the bottom of the page.

Accessibility

This website is designed to be accessible to visitors with disabilities, and to comply with federal guidelines concerning accessibility. We welcome your comments.

Web Site Privacy Policy

We have created this statement in order to demonstrate our firm commitment to your privacy. We do not collect personally identifying information about you when you visit our site, unless you choose to provide such information to us. Providing such information is strictly voluntary. This policy is your guide to how we will handle information we learn about you from your visit to our website.

- **Reading or Downloading**
We collect and store only the following information about you: the name of the domain from which you access the Internet (for example, freeserve.co.uk, if you are connecting from a Freeserve account); the date and time you access our site; and the Internet address of the website from which you linked to our site. We use the information we collect to measure the number of visitors to the different sections of our site, and to help us make our site more useful to visitors.
- **Sending us an Email**
You also may decide to send us personally identifying information, for example, in an electronic mail message containing a question or comment, or by filling out a web form that provides us this information. We use personally identifying information from email primarily to respond to your requests.
We want to be very clear: We will not obtain personally identifying information about you when you visit our site, unless you choose to provide such information to us. Providing such information is strictly voluntary. Except as might be required by law, we do not share any information we receive with any outside parties.

Questions about our policies:

If you have any questions about this privacy statement, the practices of this site, or your dealings with this website, you can contact us at:

CLASS Administration, dsa@westminster.ac.uk

Privacy Statement of Central London Assessment Services
Statement No 55810 - OECD

Information about our Organisation and Web site

Modern information and communication technologies play a fundamental role in the activities of an organisation like Central London Assessment Services. We are based in the United Kingdom.

Our principal activities are:

- Disabled students allowance
- Study Aids and Strategies Assessments

Our privacy policy covers Central London Assessment Services and its Web sites:

Organisation Name:	Central London Assessment Services
Address:	72 Great Portland Street
City, Zip:	London , W1W 7NH
Country:	United Kingdom
Controller:	CLASS Administration
Web Sites(s):	www.class.org.uk
	www.wmin.ac.uk/ccpd

Providing Visitors with Anonymous Access

You can access our Web sites home page and browse our sites without disclosing your personal data.

The services and links of our Web sites

Our Web sites do not enable our visitors to communicate with other visitors or to post information to be accessed by others.

Automatic Collection of Information

We do not automatically log personal data nor do we link information automatically logged by other means with personal data about specific individuals.

We do not use cookies to store personal data nor do we link non-personal information stored in cookies with personal data about specific individuals.

Data Collection and Purpose Specification

We collect the personal data that you may volunteer while using our services.

We may also collect information about you from other sources, such as public records or bodies, or private organisations.

We collect and use personal data for the additional purpose of authoring and submitting DSA study aids and strategies reports for students and their funding authorities for the DSA (Disabled Students Allowance)

We should never ask for your personal data other than for reasons relating to DSA applications.

Disclosure and Visitor Choice

We do not disclose your personal data to our subsidiaries or other organisations without your consent.